



public works & roads

Department:
Public Works and Roads
North West Provincial Government
REPUBLIC OF SOUTH AFRICA

DIRECTORATE: HUMAN RESOURCE MANAGEMENT

VACANCY, CIRCULAR NO. 3 OF 2025 - H/O

This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representatively (race, gender and disability) e.g. White, Indian, Coloured and African, in terms of equity plan preference will be given to Disabilities, Youth, Females in the Department through the filling of posts. People with disability are encouraged to apply. The candidates whose transfer/promotion/appointment will promote representatively will receive preference.

PLEASE NOTE : On the Subject Line of your E-mail, Indicate the Correct Job Title and the Reference number of the post. All attachments for online submission must include the Z83 Form and Curriculum Vitae only be in PDF format, as one document. Failure to do so, your application will be disqualified. Use the correct E-mail:

APPLICATIONS : All Applications must be submitted online, Or Hand delivered to Registry Office no. 133, Ground Floor, East Wing - Old Parliament Building Complex, Modiri Molema Road, Mmabatho, or addressed to: Human Resource Manager, Public Works and Roads, Private Bag x2080, Mmabatho, 2735.

FOR ATTENTION : HRM Recruitment Unit - Mr. M.E Khauoe.

CLOSING DATE : **31 October 2025** (posted/handed, e-mailed applications must have reached the Department by 16h30 pm Walk-in and 00h00 Mid-night online will, as a rule not be accepted).

COMPLIANCE : It is compulsory to fill all fields on the New Amended Z83 Form (81/971431) as prescribed with effect 01 January 2021, is obtainable from any Public Service, Departments or on the DPSA Website, www.dpsa.gov.za. Part A must be fully completed by the applicant's indicate correct advertised Post name and Reference number, Centre, Notice period on the z83 form. Z83 form part of declaration must be signed, dated and initialed only on the first page. The Z83 Form must be accompanied by a recently updated/ detailed Curriculum Vitae and include three (3) names contactable referees. The personal details and the subjects of relevant qualification, should be mentioned on the CV, also clearly indicating current positions held in sequential dates. Outline or provide the sufficient information about related experience and key responsibilities with respective dates. Part B, C and D must be fully completed, however B, C, E on the space that indicate date of birth, work permit, in the event of employment will immediately relinquish such business, preferred language, current study, may be left blank if not relevant to you. Part E, F and G do not need to be completed if the CV has provided the updated information. Part F is compulsory to be completed for applicants seeking re- employment into Public Service. Please note: It is a responsibility of a Person in possession of a foreign qualification to furnish the Department with an evaluation certificate from South African Qualifications Authority (SAQA) only when shortlisted. Only shortlisted candidate(s) for post will be required to submit certified documents on or before the day of the interview. NB: Senior Management Pre-entry Programme Certificate: No applicant shall be recommended for appointment without producing a Certificate of completion (Nyukela) as a mandatory requirement obtainable via this link: <https://www.thensq.gov.za>, offered by the National School of Government. Failure to submit the requested information will result in your application not being considered. The e-mailed applications will be accepted. Applications received after the closing date will, as a rule not be accepted. It will be expected of candidates to be available for interview process on a date, time and place as determined by the Department. Applicant's previous information as background/reference checks will be verified through contactable referees. Shortlisted candidate(s) will be required to undergo personnel suitability checks and will be subjected to

security screening which include, criminal records, citizenship, financial credits, asset records, qualifications verification and vetting. The Department reserves the right not to make any appointments to the advertised posts. The successful candidate will enter into an annual performance agreement, and annually disclose his/her financial interest. NB: Salary Level 1-12, all shortlisted candidates will be subjected to practical exercise and integrity assessment test. All shortlisted candidates for SMS posts will be subjected to a technical competency exercise that intends to test relevant technical elements of the job. Recommend candidate(s) will be required to attend generic managerial competencies using the mandated DPSA SMS competency assessment tools. Applicant requiring additional information regarding advertised post must direct their enquiries to the relevant person indicated. NB: Communication and Correspondence will be limited to short-listed candidates only. If you do not receive any response from us within three months after closing date, please accept that your application was unsuccessful.

HEAD OFFICE POSTS

POST : **CONTROL ENGINEERING TECHNOLOGIST GRADE A-CIVIL/STRUCTURAL, REF. NO. H/O 69/2025 (X2 POSTS)**

SALARY : R921 900 per Annum (OSD)

CENTRE : Head Office – Mahikeng (Integrated Infrastructure Planning)

REQUIREMENTS : Qualifications: National Senior Certificate plus Bachelor of Technology in Engineering (B Tech) or relevant qualification. Compulsory registration with ECSA as an Engineering Technologist. Six years post qualification Engineering Technologist experience required. A Valid driver's license. Knowledge: Project management. Technical design and analysis knowledge. Research and development. Computer aided engineering applications. Knowledge of legal compliance Technical report writing. Networking. Professional judgment. Skills: Problem solving and analysis. Decision making. Team leadership. Creativity. Self-management. Customer focus and responsiveness. Communication. Computer skills. Planning and organizing. People Management.

DUTIES : Plan technologist support to Engineers and associate Professionals in the field. Ensure the adherence and promotion of safety standards in line with statutory and regulatory requirements. Solve broadly, defined technological challenges through application of proven techniques and procedures. Develop, maintain and manage current technologies. Evaluate and monitor existing technical manuals, standard manuals, standard drawings and procedures to incorporate new technology. Ensure quality assurance of technical designs with specification and make recommendations for approval by the relevant authority. Identify and optimize technical solutions by applying engineering principles. Provide inputs into the budgeting process. Compile and submit reports as required. Provide and consolidate inputs to the technological/ engineering operational plan. Ensure the development, implementation and maintenance database. Manage and supervise technological and related personnel and assets. Continuous professional development to keep up with the new technologies and procedures. Research/literature studies on engineering technology to improve expertise. To liaise with relevant bodies/councils on engineering related matters.

ENQUIRY : Mr. M. Sepotokele/Mr. T. Chanda tell: (018) 388 4199/4516
Use the correct E-mail: DPWRHOREcruit4@nwpg.gov.za.

POST : **ARCHITECT PRODUCTION GRADE A, REF. NO. H/O 70/2025 (X2 POSTS)**

SALARY : R761 157 per annum (OSD)

CENTRE : Head Office – Mahikeng (Integrated Infrastructure Planning)

REQUIREMENTS : Qualifications: National Senior Certificate plus National Diploma/ Bachelor's degree in

Architecture or relevant qualification. Experience: Three years post qualification architectural experience required. A valid driver's license. Compulsory registration with SACAP as professional Architect. **Knowledge:** Programme and project management. Architectural design and analysis knowledge. Computer aided engineering applications. Research and development. Knowledge of legal compliance. Technical report writing. Creating high performance culture. Networking. Professional Judgement. **Skills:** Problem solving and analysis. Decision making. Team leadership. Creativity. Change management. Financial Management. Customer focus and responsiveness. Communication. Computer Literacy. Planning and organizing. People Management. Analytical skills. Planning and organizing Conflict Management and Innovation.

DUTIES

: Perform architectural activities on state owned or leased buildings, structures or facilities: Co-ordinate professional teams on all aspects regarding architecture. Ensure adherence and compliance to legal, safety and health requirements. Provide architectural advice and technical support in the evaluation of solutions. Ensure the adoption of technical and quality strategies. Develop architectural related policies, methods and practices. Provide solution on non-compliance and failure of designs. Review plans, drawings, specifications and estimates accomplished by building designers and/or sub-professional personnel and Ensure adherence to the requirements of professional registration. Human capital development. Mentor and train candidate architects and related technical and administrative personnel to promote skills/knowledge transfer and adherence to sound architectural principles and code of practice. Supervise architectural work and process. Administer Performance management and development. Ensure proper budget planning. Manage resources, prepare and consolidate inputs for the facilitation of resource utilization. Ensure adherence to regulations and procedures for procurement SCM and Human resource administration. Monitor and control expenditure. Report on expenditure and service delivery. Research and development. Continuous professional development to keep up new technologies and procedures. Research/literature studies on architecture to improve expertise. Liaise with relevant bodies/councils on architectural related matters. Supervise personnel.

ENQUIRY

: Mr. P. Buzuzitell: (018) 388 3818
Use the correct E-mail: DPWRHOREcruit4@nwpg.gov.za.

POST

: QUANTITY SURVEYOR PRODUCTION GRADE A, REF. NO. H/O 71/2025 (X2 POSTS)

SALARY

: R761 157 per Annum (OSD)

CENTRE

: Head Office – Mahikeng (Construction Project Management)

REQUIREMENTS

Quantity Survey or

: Qualifications: National Senior Certificate plus an appropriate Degree in

relevant qualification. Compulsory registration with SACQSP as a professional Quantity Surveyor. Three years Quantity Survey experience required. A Valid driver's license. Knowledge: Programme and project management. Quantity Survey principles and methodologies. Research and development. Computer-aided engineering applications. Knowledge of legal compliance. Technical report writing. Technical consulting. Creating high performance culture. Networking. Professional judgment. Knowledge of Public Service Regulations. Skills: Decision making. Team leadership. Analytical skills. Creativity. Self-management. Financial management. Customer focus and responsiveness. Effective communication skills (Verbal and written). Computer literacy. Planning and organizing. Conflict management. Problem solving and analysis. People management. Change management. Innovation. Presentation skills. Report writing skills. Ability to work under pressure.

<u>DUTIES</u> facilities. Co-ordinate	:	Perform quantity survey activities on buildings, structures or professional teams on all aspects regarding quantity survey. Ensure adherence to quantity determination standards. Provide quantity survey advice and technical support in the evaluation of costs. Ensure the adoption of technical and quality strategies. Develop quantity survey related policies, methods and practices. Provide solutions on non-compliance on quantity determination. Review the cost determinations of projects and estimates accomplished by building designers and/or sub-professional personnel. Ensure adherence to the requirements of professional registration. Mentor, train and develop candidate quantity survey and related technical and administrative personnel to promote skills/knowledge transfer and adherence to sound architectural principles and code of practice. Supervise quantity survey work and processes. Administer performance management and development. Manage resources, prepare and consolidate inputs for the facilitation of resource utilisation. Ensure adherence to regulations and procedures for procurement SCM and personnel human resource administration. Monitor and control expenditure. Report on expenditure and service delivery. Continuous professional development according to council guidelines. Research/literature studies on quantity survey to improve expertise. Liaise with relevant bodies/councils on quantity survey-related matters. Supervise personnel.
<u>ENQUIRY</u>	:	Ms. E. Mati tell: (018) 388 4496 Use the correct E-mail: DPWRHOREcruit4@nwpg.gov.za .
<u>POST</u>	:	<u>CONTROL ENGINEERING TECHNICIAN GRADE A – ELECTRICAL/MECHANICAL, REF. NO. H/O 72/2025 (X1 POST)</u>
<u>SALARY</u>	:	R551 493 per Annum (OSD)
<u>CENTRE</u>	:	Head Office – Mahikeng (Construction Projects Management)
<u>REQUIREMENTS</u> Engineering or relevant	:	Qualifications: National Senior Certificate plus National Diploma in qualification. Compulsory registration with ECSA as a Professional Engineering Technician. Six years post qualification technical experience required. A Valid driver's license. Knowledge: Project management. Technical design and analysis knowledge. Research and development. Computer aided engineering applications. Knowledge of legal compliance Technical report writing. Technical consulting. Skills: Problem solving and analysis. Decision making. Team work. Creativity. Financial Management. Customer focus and responsiveness. Communication. Computer skills. Planning and organizing. People Management.
<u>DUTIES</u>	:	Manage technical services and support in conjunction with Engineers, Technologists and associates in field, workshop and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology. Ensure quality assurance of technical designs with specifications and authorize/make recommendations for approval by the relevant authority. Provide inputs into the budgeting process. Compile and submit reports as required. Provide and consolidate inputs to the technical/engineering operational plan. Ensure the development, implementation and maintenance databases. Manage, supervise and control technical and related personnel and assets. Continuous professional development to keep up with new technologies and procedures. Research/literature studies on technical engineering

technology to improve expertise. Liaise with relevant bodies/councils on engineering-related matters.

ENQUIRY : Mr. T. Mabeta tell: (018) 388 4618
Use the correct E-mail: DPWRHOREcruit4@nwpg.gov.za.

POST : ENGINEERING TECHNICIAN GRADE A-CIVIL/STRUCTURAL, REF. NO. H/O 73/2025 (X2 POSTS)

SALARY : R391 671 per Annum (OSD)
CENTRE : Head Office – Mahikeng (Infrastructure Construction Maintenance)
REQUIREMENTS : Qualifications: National Senior Certificate plus National Diploma in Engineering or relevant qualification. Compulsory registration with ECSA as a Professional Engineering Technician. Three years post qualification technical experience required. A Valid driver's license. Knowledge: Project management. Technical design and analysis knowledge. Research and development. Computer aided engineering applications. Knowledge of legal compliance Technical report writing. Technical report writing. Technical consulting. Skills: Problem solving and analysis. Decision making. Team work. Creativity. Customer focus and responsiveness. Communication. Computer skills. People Management. Planning and organizing. Change Management.

DUTIES : Assist Engineers, Technologists and associates in field, workshop and technical office activities. Promote safety in line with statutory and regulatory requirements. Adherence to existing technical manuals, standards drawings and procedures to incorporate new technology. Compile and submit reports as required. Provide inputs to the technical/engineering operational plan. Develop, implement and maintain database. Keep up with new technologies and procedures. Research/Literature studies on technical engineering technology to improve expertise. To liaise with relevant bodies/councils on engineering-related matters. Follow approved programme of development for registration processes.

ENQUIRY : Mr. M. Sepotokele/Mr. T. Chanda 018 388 4199/4516
Use the correct E-mail: DPWRHOREcruit4@nwpg.gov.za.